

CALIFORNIA PRISON HEALTH CARE SERVICES (CDCR - PLATA)



RESPIRATORY CARE SUPERVISOR, CORECTIONAL FACILITY TR79/8184 – Exam Code: 9RC04

OPEN – STATEWIDE CONTINUOUS TESTING

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

EXAMINATION BASE	DEPARTMENTAL OPEN FOR: California Prison Health Care Services (CDCR - Plata) (CPHCS)
WHO CAN APPLY	Applicants who meet the minimum qualifications as stated <u>and</u> who <u>have not</u> previously tested for the Respiratory Care Supervisor, Correctional Facility exam with the CPHCS within the last 6 months may apply for the examination as indicated below.
HOW TO APPLY	<p>Submit Examination Application (Std. Form 678)</p> <p><u>By mail with:</u> <u>In person with:</u> California Prison Health Care Services (CDCR - Plata) Selection Services Section ATTN: Kimberly Gray-Johnson P.O. Box 4038, Suite 350 Sacramento, CA 95812-4038 (916) 445-1419</p> <p style="text-align: right;">California Prison Health Care Services (CDCR - Plata) Selection Services Section ATTN: Kimberly Gray-Johnson 501 J Street, Suite 350 Sacramento, CA 95814 (916) 445-1419</p> <p>If you are personally delivering your application, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, to the same street address as listed above for the Selection Services Section.</p> <p>Note: Only applications with an original signature will be accepted.</p> <p style="text-align: center;">DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</p>
APPLICATION DEADLINE/TESTING PERIOD	<p>Applications will be accepted and processed continuously. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application.</p> <p>The testing period for this examination is 6 months. You may file and take the examination at any time. Once you have taken the examination, you may not re-test for 6 months.</p>
SALARY RANGE(S)	<p>\$3665 - \$4845</p> <p>Note: Salaries are current as of July 1, 2007</p>
BENEFITS	<ul style="list-style-type: none"> • Deferred Compensation Plans (Savings pool, 401K and 457 plan) • \$100 monthly Bilingual Differential Pay • 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver) • 75% Reimbursement of Public Transit Passes, \$65 maximum per month • Flexible work hours (Management discretion) • Pre-tax parking (where applicable) • Fourteen (14) paid holidays (personal holiday available after six months of employment) • Generous paid vacation/sick leave or annual leave • Jury duty/military/bereavement leave • Health, Dental, Vision Care Plans (Rural Health Care Equity Program for areas without HMOs) • Pre-retirement death benefit • Dependent Care Program • Long Term Insurance (CalPERS)

(Continued on reverse side)

BENEFITS CONTINUED	<ul style="list-style-type: none"> • Home Loan Program (CalPERS) • Legal Services • Employee Assistance Program • Work and Family Advisory Committee • Paid Continuing Education • Evening and Night Shift Differential Pay • California Public Employees' Safety Retirement System (Exempt from paying into Federal Social Security System)
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	All applicants must meet the minimum qualifications for this examination at the time of filing.
MINIMUM QUALIFICATIONS	<p style="text-align: center;">Either I</p> <p>Two years of experience in the California state service performing the duties of a Respiratory Care Practitioner, Range B, or Respiratory Care Practitioner, Correctional Facility, Range B.</p> <p style="text-align: center;">or II</p> <p>A license as a Respiratory Care Practitioner issued by the Respiratory Care Board of California. and</p> <p>Two years of full-time clinical experience and possession of a private Certified Respiratory Therapy Practitioner or Registered Respiratory Therapist credential issued by the National Board of Respiratory Care.</p>
EXAMINATION PLAN	<p style="text-align: center;">EDUCATION AND EXPERIENCE - WEIGHTED 100%</p> <p>This examination will consist solely of an evaluation of each candidate's experience and/or education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience(s) relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.</p>
ELIGIBLE LIST INFORMATION	The resulting eligible list(s) will be established to fill vacancies for the CPHCS statewide. Names of successful competitors are merged into the list(s) in order of final scores, regardless of date. Eligibility expires 12 months after establishment, unless the needs of the service and conditions of the lists warrant a change in this period.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the "Examination Application." You will be contacted to make specific arrangements.
POSITION DESCRIPTION	Respiratory Care Supervisor, Correctional Facility: Under general medical direction in a State correctional facility with the California Prison Health Care Services, to plan, direct, and supervise the Respiratory Care Program of a State facility and coordinate these activities with other interdisciplinary services of the facility; develop policies and procedures ensuring that licensing requirements and standards and goals of the facility are met; perform respiratory therapy work; maintain order and supervise the conduct of inmates; and do other related work.
VETERANS POINTS	Veteran's Preference credit will be added to the final score of those competitors who are successful in this examination, and who qualify for and have requested these credits. Due to the changes in the law, effective January 1, 1996. VETERANS WHO ACHIEVE PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS CREDITS.

GENERAL INFORMATION

It is the candidate's responsibility to contact the **CPHCS. Selection Services Section at (916) 445-1086** three weeks after mailing his/her application if he/she has not received a progress notice.

Applications are available at the CPHCS offices, local offices of the Employment Development Department and the State Personnel Board. The application can also be downloaded from the State Personnel Board's website at www.spb.ca.gov.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The CPHCS reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multi-departmental promotional; 4) servicewide promotional; 5) departmental open; and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire from one to four years unless otherwise stated in this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CPHCS TESTING INFORMATION CALL (916) 445-1419
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929
www.cphcs.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED CPHCS BULLETINS